



CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

MEETING MINUTES

Wednesday, July 21, 2021

Tour: 6:00 p.m.

Meeting: 6:30 p.m..

District Office, Board Room & Zoom Webinar

830 N Capitol Ave, San Jose, CA 95133

Meeting ID: 856 4071 4824 | Password: 124960

The following were in attendance:

CBOC

Got-Lopez, Melissa

Hermange, Debbie

Meadows, Abigail

Mueller, Raymond

Roberts, Christopher (Zoom)

Schimmel, Barry

Traynor, Patrick

ESUHSD

Bright, Jeremy

Jew, Chris

Kwong, Kelly

Lucas, Julio

Nguyen, Cathy

Nguyen, Nhu

Nguyen, Sandy

Nguyen, Tuyen

Phelps, Randy

Tran, Shelby

Vander Zee, Glenn

Guest(s)/Community Member(s)

Morrison, Alex (Gilbane Construction Comp)

Lim, Alex (Van Pelt Construction Services)

1. CALL TO ORDER/ROLL CALL

1.01 Call to Order/Roll Call

Chair Raymond Mueller called the meeting to order at 6:59 p.m.

2. PUBLIC COMMENT

2.01 Public Comment

No comment.

3. REVIEW AND APPROVE MINUTES FOR PRIOR MEETING

3.01 April 21, 2021 Meeting

A motion to approve April 21, 2021, Meeting Minutes was made by member Christopher Roberts and seconded by member Patrick Raynor. Motion was carried (7 – 0). Aye.



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4. UPDATED ITEM(S) FROM CBOC CHAIR

4.01 Introduce New CBOC Member for 2021-2023 Term

Chair Raymond Mueller welcomed Dr. Barry Schimmel back to the Committee as a member of the Community-at-large after a lapse of one year since terming out in June 2020.

Chair Raymond Mueller also welcomed the new Superintendent, Glenn Vander Zee, to the CBOC meeting for the first time. Superintendent Glenn Vander Zee thanked members of the CBOC for their role in making sure that we keep our trust with our community and do right by our students and our taxpayers to make sure that we are creating the facilities that our communities deserve.

4.02 Action to Approve the Final Draft of the CBOC Annual Report Fiscal Year 2019-2020

A motion to approve the Final Draft of the CBOC Annual Report Fiscal Year 2019-2020 was made by member Melissa Got-Lopez and seconded by member Barry Schimmel. Motion was carried (7 – 0). Aye.

4.03 Check in with the Bylaws Subcommittee (members Debbie Hermange and Christopher Roberts) on the Progress of Additional Updates to the Bylaws

This Item was moved to the next meeting. (Christopher Roberts had to log off).

4.04 Discuss Justice, Equity, Diversity, and Inclusion – How are we ensuring these basic rights for all of our students, families, and tax paying neighbors

The Committee discussed equity, diversity, and inclusion. Chair Raymond Mueller suggested changing the bylaws to have the process for new CBOC applicants in the year prior and not in the spring. Chair also suggested having two to three alternate members on the Committee before the end of the year. Vice Chair Melissa Got-Lopez commented that the Committee was ultimately making an effort to recruit new members and she agreed with the diversity; however, she also noted that the task is difficult and challenging to accomplish. From the Vice Chair's volunteer point of view, it is hard to get people to volunteer and make a commitment as an alternate member.

Chair Raymond Mueller recommended the committee members attend the Calboc training in October.



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4.05 Discuss Leadership Pipeline

Chair Raymond Mueller mentioned that if anyone is interested in the Chair seat, the Chair would be willing to have the person shadowing.

5. REPORTS

5.01 Presentation on the Information Technology Updates – Randy Phelps, Chief Technology Officer

Randy Phelps presented an update on project progress, planning, and implementation for the Information Technology Division and highlighted major sections including the Core Initiatives (Community Wireless, Sprint Grant and San Jose City WIFI program, Munis, Safety, Software Resources, Network, Devices), Current Expenditure (Technology Measure I), Successes, and Major Initiatives over the next three (3) years.

5.02 Presentation on the Capital Construction Project Updates – Julio Lucas, Senior Manager of the Bond Program

- **Andrew Hill - New Student Union**

Schedule: December 2022 – Total Cost: \$23,666,525.00

Area: 23,0000 square feet – Construction Team: VPCS, XL Construction DBE

This project is still under review at the Division of the State Architect (DSA) and expected to come out within the next couple of weeks; however, the displacement is completed.

- **Foothill - Modernization of Building G**

Schedule: TBD (Board Approved 5/6/2021) – Estimated Total Cost: \$4,953,054.00

Area: 6,690 square feet – Construction Team: TBD

This project is in procurement of services. We will be putting out an RFP for construction management services, followed by the design build services, to start the building and design process.

- **Mt. Pleasant - Modernization of Building 500**

Schedule: TBD (Board Approved 5/6/2021) – Estimated Total Cost: \$18,444,202.00

Area: 7,056 square feet – Construction Team: TBD

This project is very early in its growth and we are buying the services we need to start the early development.



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- **Oak Grove - Modernization of Building K**

Schedule: TBD (Board Approved 5/6/2021) – Estimated Total Cost: \$19,356,870.00

Area: 7,824 square feet – Construction Team: TBD

This project is very early in its growth and we are buying the services we need to start the early development.

- **Piedmont Hills - Performing Arts Building with Classrooms**

Schedule: TBD (Board Approved 5/6/2021) – Estimated Total Cost: \$17,871,012.00

Area: TBD – Construction Team: TBD

This project is in the early stages of buying the services.

- **Independence - New Student Union**

Schedule: June 2023 – Total Cost: \$27,076,792.00

Area: 35,000 square feet – Construction Team: Gilbane CM, DLR Group, Alten Construction DBE

This project went to DSA this week and should be in DSA for an estimate of about five months.

- **Silver Creek - New Building**

Schedule: December 2022 – Total Cost: \$23,200,000.00

Area: 17,810 square feet – Construction Team: Gilbane CM, JK Architecture, Rodan Builders, Inc. DBE

This project is in the plan to break ground in the next 30 days.

- **Santa Teresa - Soccer Field Turf**

Schedule: July 2021 – Total Cost: \$6,728,400.00

Area: 86,000 square feet – Construction Team: Gilbane CM, Lloyd Engineering, Bothman DBE

This project was just completed in the last 30 days.

- **Santa Teresa - New Building**

Schedule: December 2022 – Total Cost: \$12,477,277.00

Area: 9,450 and 9,654 square feet – Construction Team: Gilbane CM, BCA Architects, (Pending) DBE

This project is currently in DSA. We met with the new principal yesterday and talked about different ways to meet expectations of the site, handle the cascading effects of neighboring buildings, and work within the target budget.



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- **Evergreen Valley - New Student Union**

Schedule: November 2022 – Total Cost: \$22,898,923

Area: 33,000 square feet – Construction Team: Gilbane CM, JK Architecture, Rodan Builders DBE

This project is currently under construction.

- **Yerba Buena - Performing/Fine Arts Classrooms and Theater Building**

Schedule: TBD (Board Approved 5/6/2021) – Estimated Total Cost: \$23,539,126.00

Area: TBD – Construction Team: TBD

This is an early phase project and we are in the period of buying services.

- **Yerba Buena - Ball Field Improvements**

Schedule: TBD (Board Approved 5/6/2021) – Estimated Total Cost: \$9,500,000.00

Area: TBD – Construction Team: TBD

This is an early phase project and we are in the period of buying services.

5.03 Presentation and Action to Receive and Approve the Budgets and Expenditures Report – Cathy Nguyen, Capital Budget Manager

Cathy Nguyen provided an update of the Board Approved Budgets and Expenditures on all bond measures (Measure G, E, I, I-Technology, and Z) through May 31, 2021. A summary of the overall budget, including the total current encumbrance balance, total expenditures/disbursements, and total remaining budget balance, was presented.

Motion to accept the Budgets and Expenditures Report was made by Chair Raymond Mueller and seconded by Vice Chair Melissa Got-Lopez. Motion was carried (6 – 0). Aye. The motion passed unanimously.

5.04 Information on the Capital Program Budget Adjustment Report – Sandy Nguyen, Construction Bond Program Controls Manager

Sandy Nguyen provided the Board approved Capital Program Budget Adjustment Report for the month of May 2021. This report goes to the Board for approval of adjustments to a project budget on a monthly basis if needed.

Chair requested information on the process of how budget changes/adjustments are approved and asked that this information be distributed to the CBOC members.



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Action item: District staff to provide this information to the members prior to the next meeting

6. CONFIRMATION OF NEXT MEETING LOCATION

6.01 Confirmation of Meeting Location for Next Meeting: October 20, 2021 @ 6:30 p.m.

The next meeting will be on Wednesday, October 20, 2021 at W.C. Overfelt High School at 6:30 p.m. (in-person if acceptable by the local government and our governing board). The tour of the new Music, Art, and Administration building will begin at 6:00 p.m.

7. ADJOURNMENT

7.01 Chair Adjourns the Meeting

Chair requested that people's preferred pronouns be included in the name tags moving forward.

Chair Raymond Mueller adjourned the meeting at 8:40 p.m.

Minutes approved by: **Barry Schimmel**

Print Name

Barry Schimmel

Barry Schimmel (Oct 21, 2021 16:00 PDT)

Signature

Oct 21, 2021

Date



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Questions/Answers/Comments (Q/A/C)

5.01 Presentation on the Information Technology Updates – Randy Phelps, Chief Technology Officer

- **Q:** *Can we, as parents, set up a time limit on the student's school laptop? For example, schedule a laptop to shutdown at bedtime? (Raymond Mueller)*
A: *We make special accommodations/arrangements for students on an IEP, but for students not on an IEP, it is not a manageable thing and might create lots of issues. (Randy Phelps)*
- **Q:** *What is coming in the next two years is 5G, the speed and the devices. How will 5G integrate with your very well thought out technology plan? How is it going to work/fit together? Give it some thoughts and answers can be provided at a future meeting (Barry Schimmel).*
A: *What might be the most helpful is writing up a one page so you can see the actual data. 5G was announced 14 years ago so we knew about it when we started on these projects.*
C: *Melissa Got-Lopez commented that she was really impressed with the technology support and the way the District managed it. She appreciated how everything was flexible, even with our construction, so it was not necessarily made just to do [one specific thing].*






2021 0721 CBOC Meeting Minutes

Final Audit Report

2021-10-21

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